DEVI LAL KUMHAR
MLIS, UGC-NET



CONTACT

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138- Motaron ka khera,
Mandalgarh Bhilwara (Raj.) 311604

SKILLS

- Lifelong Learning
- Leadership and Teamwork
- Classification and Cataloguing
- Digital Resource Management
- Research and reference services
- Digital libraries
- Collection development
- Organizational Skills

LANGUAGE

- English
- Hindi

REFERENCES

Dr. Saiyad Faheem Ali
Professor & Head Research
Madhav University, Sirohi (Raj.)
Email- saiyedfaheemali@gmail.com

Dr. Satya Prakash Tripathi
Faculty
RDVV, Jabalpur (M.P.)
Email- sptripathi.alld@gmail.com

PROFILE

Self-driven and motivated library professional with experience in selecting, developing, cataloguing, and classifying library resources. Highly skilled in organizing library materials so they are easy to find, and maintaining collections. Adept in selecting, developing, cataloguing, and classifying library resources; answering readers' inquiries; using library systems and specialist computer applications Deft in maintaining a high level of resource awareness in relation to relevant courses and subject areas support patrons and staff in the effective delivery of the required resources; engaging in continuing personal professional development; attending and participating in relevant training and staff development programmes and Courses.

WORK EXPERIENCE

National Institute of Medical Science (NIMS University)
Rajasthan Jaipur **January 2026 – Conti.**
Assistant Librarian
NIMS Knowledge Resource Centre Website

- Curated and organized a wide range of digital resources the NIMS Central Library website, including E-books, E-journals, NIMS-published journals, Audio & video lectures, Indian Knowledge System (IKS) e-content.
- Developed a dedicated search portal to provide access to bibliographic records of Ph.D. dissertations submitted to NIMS since 2010, improving academic discoverability and research support.
- Integrated an AI-powered chatbot service into the new library website to offer users real-time digital reference assistance.
- Leading the data migration from KOHA to an open-source digital repository, maintaining metadata integrity and assigning DDC numbers to the book collection.

ClinicalKey

- provides quick access to full-text medical and surgical resources including e-books, journal articles, clinical practice guidelines, point-of-care clinical monographs, procedural guides, images, videos, drug information, and patient education handouts.

EBSCOhost

- EBSCOhost quality databases and search features online research used by NIMS helps researchers of find the information they need fast. Libraries and universities, to access a vast collection of full-text journals, magazines, e-books, and credible, peer-reviewed databases.

Developing Library Network (DELNET)

- DELNET Resources Access: (E-books, E-journals, Theses, Databases)
- Inter-Library Loan (ILL) and Document Delivery Services: (Requesting copies of books/articles)
- DELNET Discovery Portal Usage: (Advanced Search and Catalogue Search)
- Searching for research materials via DELNET (Search/Keyword searches)
- Requesting materials using ILL (Inter-Library Loan)
- Access to e-resources (E-books, E-journals)

IRINS-Indian Research Information Network System

- Maintained and regularly updated faculty research metadata on the IRINS (Indian Research Information Network System) Portal, ensuring accurate representation of academic profiles and publications.

Additional Works

- Actively involved in library administration, including documentation, official correspondence, and drafting internal notes and reports.

College of Agriculture Chandgothi Churu (Raj.) **March 2025- July 2025**
(Swami keshwanand Rajasthan Agricultural University Bikaner)
Guest Faculty- Assistant Librarian

- Shelving of the books according to the DDC 19th Standard edition.
- Tagging of the books through Reader to the Database Managing the database of the Book catalogues.
- House Keeping Operations such as Circulation, Shelf Rectification, Cataloguing (MARC) and so on.
- Assistance to members in locating books and magazines.
- Physical processing such as inspection, stamping property marks, labelling for circulation, attaching due date slips, applying protective covers, affixing barcodes, and pasting stripes or slips.
- Managed Turnitin software for plagiarism detection and provided similarity reports to the Division of ICAR.

Additional Works

- Actively involved in library administration, including documentation, official correspondence, anddrafting internal notes examination duties and reports.

Shri Kallji Vedic University, Nimbhera Chittorgarh Rajasthan **August 2023- March 2025**
Assistant Librarian

- Shelving of the books according to the DDC Classification
- Housekeeping Operations such as Circulation, Shelf rectification and so on.
- Preparing and disseminating of Daily dose (One book, today history, One English Word with meaning)
- Preparing abstract and indexing of the journals for Newsletter of the SKVV.
- Conservation and Preservation of Manuscripts.
- Newspaper Cutting and Indexing. Assistance to patrons in locating books and magazines

Saint Joseph College DIET, Road, Tonk Rajasthan **May 2021- June 2023**
Assistant Librarian

- Shelving of the books according to the DDC Classification
- Housekeeping Operations such as Circulation, Shelf rectification and so on.
- Preparing and disseminating of Daily dose (One book, today history, One English Word with meaning)
- Newspaper Cutting and Indexing. Assistance to patrons in locating books and magazines

EDUCATION

❖ **2021-2022 | Indira Gandhi National Open University, New Delhi,** **74.13%**
Masters in Library and Information Science

❖ **2018-2019 | Vardhman Mahaveer Open University, Kota, Rajasthan** **57.88%**
Bachelors in Library and Information Science

❖ **2015-2017 | Maharshi Dayanand Saraswati University Ajmer Rajasthan** **60.11%**
Master of Commerce (Economic Administration and Finance Management**)**

❖ **2012-2015 | Maharshi Dayanand Saraswati University Ajmer Rajasthan** **50.33%**
Bachelor of Commerce

❖ **2011-2012 | Board of Secondary Education Rajasthan** **44.60 %**
12th with Commerce Stream

❖ **2009-2010 | Board of Secondary Education Rajasthan** **46.17%**
10th with Science, Maths and Social Science, Stream

ACADEMIC ACHIVEMENT

- Cleared UGC Net June 2023 in Library and Information Science.
- Cleared UGC Net/Admission to Ph.D. June 2024 in Library and Information Science.
- Academic Counsellor for BLIS Course at IGNOU New Delhi

CERTIFICATE/ CERTIFICATE COURSE

- **Post Graduate Diploma in Computer Application (PGDCA**) from Makhanlal Chaturvedi National University of Journalism and Communication Bhopal 93.13%
- **Two Day National Hands-on Workshop Training on KOHA ILMS** from Swami Keshwanand Institute of Technology Management & Gramothan (SKIT) Jaipur & Rajasthan Technical Library Association (RTLA) 2-3, August,2024
- **Seven Day Online Training Program On 'KOHA Integrated Library Management System'** LibAuto A Leading Library Automation & Digitization Company in India 10-16, August, 2024
- **UGC-Sponsored Refresher Course on SMART LIBRARIES: LEVERAGING AI BASED TECHNOLOGIES** from Ugc- Malvaiya Mission Teacher Training Centre (MMTTC) Dr. Hari Singh Gour Vishwavidyalaya, (A Central University) Sagar M.P. 26th June- 09th July, 2025
- **SWAYAM Course Emerging Trend & Technologies in Library & Information Services** from AICTE & IIT DELHI from 1st January-31st March 2021
- **Five Day National Course on "Innovative Technologies for Smart Libraries"** Kerala Agriculture University Collaboration ALA from 18-22 January 2021
- **5 Day Management Development Program on Open-Source Research Tools and Techniques** Central Library MANIPAL UNIVERSITY JAIPUR 21-26 Nov. 2021
- **Three-day International Webinar on Post 'COVID- 19': Challenges & Opportunity for Libraries and Information Professional's** DLIS Andhra University Visakhapatnam AP 3-5 June 2020
- Certificate Appreciation of Digital Literacy NIELIT & NDLM July-2015

TECHNICAL SKILLS

- Large language models: Google Bing AI, ChatGPT
- Operating Systems: Windows 11, Windows 10, Linux Distributions (Ubuntu 23.10)
- Office Suite: MS Office 2019.
- Library Automation software: Koha, Libsys (LSEase), SOUL 4.0.
- Digital Library Software: DSpace and GSDL and E prints.
- Proficient in using content management systems (CMS) such as WordPress, Drupal, Google Sites and
- Joomla to create, edit, and publish content.

KNOWLEDGE

- DDC 19th and 23rd Classification
- Colon Classification
- UDC Classification Standard and abridged Edition.
- Library Home keeping Operations: Cataloguing, acquisition, processing, shelving and Weeding. Shelving of resources according to DDC, CC and UDC classification.
- Maintained and updated library registers (Acquisition Register, Periodical register and Bills Register) to ensure accurate tracking of book circulation, patron accounts, and other library transactions.

ACHIEVEMENTS AND EXTRACURRICULAR ACTIVITIES

- Working as Part time Guest Faculty teaching core course PGS 501 M.Sc. Agriculture First Semester in Academic Session 2025-26 at College of Agriculture Bhilwara, MPUAT Udaipur.
- Presently part-time working as Academic Counsellor at IGNOU New Delhi (Academic Counsellor Code DOKPK1951R/002) for BLIS at Regional Centre Jaipur and course code Management of Library and information centres (BLIE-226) and Information Sources and Services (BLI-222) at Indira Gandhi National Open University New Delhi.
- Participated in Essay Competition and secure 3rd prize on the occasion of Birth Anniversary of Maulana Abdul Kalam Azad celebrated as National Education Day on 11th November 2019 at Faculty of Education IGNTU, Amarkantak M.P.
- Participated in Sports Tug of War Competition (Male) and own the Second price on the eve of "National Youth Day" at Faculty of Education IGNTU, Amarkantak M.P.

PUBLICATIONS

Research Paper

1. Kumhar D.L., E-Services Methods Satisfaction and Barrier by Post Graduate Students In RDVV, Jabalpur Frontiers in crop Improvement 2023 (11) 2393-8234.
2. Kumhar D.L., Impact of ICT on Library and Information Services: A Review Progressive Research: An International Journal 2022 (17) 0973-6417.
3. Kumhar D.L., E-Learning Methods Used by Post Graduate Students In RDVV, Jabalpur Frontiers in crop Improvement 2023 (11) 2393-8234.
4. Borana H. & Kumhar D.L., Grass Based Cropping System Source or Sink for Carbon Sequestration To Mitigate Changing Climate: A Review The Pharma Innovation Journal 2023 (12) 2349-8242

Article

1. Kumhar D.L., Role of ICT in library of agriculture universities Sunshine agriculture e-Newsletter 2023 2583-0821
2. Kumhar D.L., Consortium for E-Resources in Agriculture (CeRA): An Effective Tool for The Agriculture Researchers Agrosperes e-Newsletter 2023 2582-7022 First
3. Kumhar D.L., ResearchGate Social Networking Site for Researchers Current Agriculture Trends: e-Newsletter 2023 2583-1933
4. Kumhar D.L., Consortium for E-Resources in Agriculture (CeRA): An Effective Tool for The Agriculture Researchers (In Hindi). Krishi Pravhika e-samachar Patrika 2023 2583-0430.
5. Kumhar D.L., J-Gate Services Revolutionizing Access to Academic Journals in the Digital Era Current Agriculture Trends: e-Newsletter 2025 4(11) 2583-1933, (23-25).

PERSONAL ATTRIBUTE

Continuous Learning: Eager to stay updated with the latest trends and technologies in library science, digital resource management, and emerging ICT tools.
Strong Communication Skills: Capable of effectively conveying complex information to a variety of stakeholders, including faculty, students, and administrative staff.
Logical Thinking & Problem Solving: Ability to think critically, analyze data, and develop solutions for library management and resource allocation challenges.
ICT Skilled: Advanced knowledge of information and communication technologies (ICT), particularly in managing library software, e-content systems, and digital platforms.
Detail-Oriented: Keen attention to accuracy when managing budgets, organizing resources, and curating digital content.
Time Management: Skilled in balancing multiple tasks and meeting deadlines efficiently while maintaining high standards of work.
Tech Savvy: Proficient in adopting new technologies and software, with hands-on experience in library management systems, HTML coding, and digital resource curation.
Team Collaboration: Comfortable working in team environments, ensuring smooth operations across multi-campus libraries and coordinating with various departments.

RESEARCH WORK: -

- **MLIS** (Library and Information Science) entitled, "Impact of E-Learning and E-Services among the students of RDVV, Jabalpur: A SURVEY" In MLIS. Dissertation submitted to IGNOU New Delhi (MLIS) during March 2022.

PERSONAL INFORMATION:

- Name (In Block letters): DEVI LAL KUMHAR
- Marital Status: Married
- Father's Name: KUKA RAM KUMHAR
- Mother's Name: CHAINI DEVI
- Date of Birth: 10/06/1994
- Religion: HINDU
- Sex (Male/Female): MALE

DECLERATION

I do hereby declare the authenticity of all the information in my resume. I hereby insist that all information furnished is correct to the best of my belief. I sincerely proclaim that all the facts in my resume are accurate, and I am responsible for its accuracy.

Name- Devi Lal Kumhar

Date.



Place