CHANCHAL

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CAREER OBJECTIVE

A dedicated and enthusiastic Library and Information Science professional with 680 hours of hands-on internship experience and a strong academic foundation. Seeking a challenging position in a library or information centre where I can apply my knowledge of library management, cataloguing, classification, and digital library tools to contribute effectively to library operations and user services.

EXPERIENCE

Library Intern

Indira Gandhi Memorial Library, University of Hyderabad | January 2026 – May 2026

- Completed a structured internship, gaining practical exposure to acquisition, classification, cataloguing, circulation, digital resource management, and user services.
- Assisted in cataloguing and classification of library resources using standard library systems.
- Supported circulation desk operations, including check-in, check-out, and membership management.
- Gained practical experience with the Koha Integrated Library System for library management tasks.
- Contributed to the digitisation of library materials to improve accessibility of resources.
- Commended by the University Librarian for diligence, quick grasp of professional concepts, and collaborative teamwork.

EDUCATION

Master of Library and Information Science (MLiS) — Central University of Punjab | 2025–2026 | CGPA: 8.03

Bachelor of Library and Information Science (BLiS) — University of Rajasthan | 2025 | CGPA 3.97 (59.70%), 2nd Division

Bachelor of Arts (BA) — Maharaja Ganga Singh University, Bikaner | 2021–2023 | 65.11%, 1st Division

Senior Secondary (Class XII), Humanities — Board of Secondary Education, Rajasthan | 2020 | 67.60%, 1st Division

Secondary (Class X) — Board of Secondary Education, Rajasthan |2018 | 51.33%, 2nd Division

PROFESSIONAL SKILLS

Library Skills:

- Library Classification (Dewey Decimal Classification, Colon Classification)
- Library Cataloguing (AACR2, RDA standards)
- Koha Integrated Library System — cataloguing, circulation, OPAC
- Acquisition and collection development
- Digitisation of library resources and collections
- Circulation management and user services

Technical Skills:

- RS-CIT (Rajasthan State Certificate in Information Technology)
- MS Office Suite — Word, Excel, PowerPoint
- Basic knowledge of digital library tools and online databases

LANGUAGES

Hindi (Native) English (Proficient)

CERTIFICATIONS

- RS-CIT — Rajasthan State Certificate Course in Information Technology
- Internship Completion Certificate — Indira Gandhi Memorial Library, University of Hyderabad (680 hours / 17 weeks, Jan–May 2026)

PROFESSIONAL DEVELOPMENT

- Attended Symposium on Accessible and Inclusive Digital Library (AIDL 2026), organised by the Knowledge Resource Centre, IIT Hyderabad — March 2026