ANUP KUMAR ,
MOB - 7905154156,
Email Id - tiwariannup9@gmail.com

Date :

Dear Sir/Mam,

I am writing to express my intrest in your Institude and have enclosed my CV for your consideration .

I am Recently Completed My **MASTER'S IN LIBRARY SCIENCE** From **DR. RAM MANOHAR LOHIA AVADH UNIVERSITY** In 2023 .

I Am Currently Working In **GOVERNMENT DISTRICT LIBRARY DEORIA** At The Position Of **LIBRARY CO-ORDINATOR** From **27/01/2023** . Based on my couse credentials And Experience, I believe I would make a real contribution to your esteemed organization.

I would welcome an opportunity to speak with you to evaluate your need & share my ideas. Thanks you for your time and consideration.

Thank You .

Sincerely,
ANUP KUMAR

Enclosure : CURRICULUM VITAE

CURRICULUM VITAE

ANUP KUMAR,



Address - Pakriyar Purab Patti , Samta
Colony , Tamkuhi Road , Post - Seorahi
Dist - Kushinagar , Pin - 274406
Uttar Pradesh
Contact No. 7905154156
Email.Id -tiwariannup9@gmail.com

Carrer Objective:-

To Obtain a Challenging Position That will have a scope for continuous growth and will enforce me to use my optimum capabilities and contribute my creative functional and technical skill growth of the organization and continually improve myself towards perfection with strong communication skill.

Experience :-

- Working In **GOVERNMENT DISTRICT LIBRARY DEORIA** Since January 2023 At The Position of **LIBRARY CO-ORDINATOR .**

Educational Details:-

- **MASTER'S IN LIBRARY AND INFORMATION SCIENCE** From DR. RAM MANOHAR LOHIA AVADH UNIVERSITY , AYODHYA In 2023 with FIRST CLASS.

- **BACHELOR'S IN LIBRARY AND INFORMATION SCINECE** From DR. RAM MANOHAR LOHIA AVADH UNIVERSITY , AYODHYA In 2022 with FIRST CLASS.

- BACHELOR'S IN ART From DR. RAM MANOHAR LOHIA AVADH UNIVERSITY , AYODHYA In 2021 with FIRST CLASS.

- Intermediate In PCM from MAHA RANA PRATAP I C COLLGE GORAKHPUR (U.P) with FIRST CLASS.

- High School From N.P.H.S From U.P BOARD with FIRST Class .

Library Software Knowledge :-

- Proficient In E-Granthalaya 3.0 And E- Granthalaya 4.0 .
- Proficient In Koha Library Management System .
- Sciolism In D-Space .

Computer Knowledge :-

- Proficient In MS OFFICE
- MS EXCEL
- WORD
- Power Point and typing .

Area Of Intrest:-

- Management
- Technology

Personal Skills:-

- Good In Communication .
- Analytical Skill
- Relation Buildig
- Problem Solving
- Management Skills

Interest & Hobbies:-

- Teaching
- Management

Strength:-

- Quick Learner
- Leadership Quality
- Time Punctuality
- Easily Adoptable
- Ablity In managing a team of professionals
- Teaching

Personal Profile :-

Father Name - Chandra Prakash
Monther Name - Chandra Kala Devi
Date of Birth - 19/12/1997
Sex - Male
Marital Status - Married
Language Known - English , Hindi ,

Declaration:-

I hereby declare that the above - mentioned information is correct up to my knowledge and I Bear the Responsibility for correctness of the above - mentioned Particulars.

Place - Signature

Date - **ANUP KUMAR**