To
Dr. Rajbir Kaur
Head of Department
Department of Computer Science and Engineering
The LNM Institute of Information Technology
(Deemed to be University)
Jaipur, Rajasthan

Subject: Request for Permission to Apply for Junior Technicai Superintendent (Regular/Contract)

Respected Ma'am,

I would like to inform you that I joined the institute on 3rd March 2025, and since then, I have been working as a Junior Technical Superintendent (Contractual) in the Department of Computer Science and Engineering.

I would like to express my interest in applying for the currently advertised vacancy for the position of Junior Technical Superintendent (Regular/Contract). To proceed with the application process, I kindly seek your permission and recommendation, which are essential to support my candidature.

Working under your guidance has been a valuable experience, and I am eager to continue contributing meaningfully to the institute in a long-term capacity. I shall be sincerely grateful for your support and guidance.

Thank you for your consideration.

Recommended.
Rajbir
24/04/26.

Best regards,
Vipin Sain
Junior Technical Superintendent
Department of Computer Science and Engineering
The LNM Institute of Information Technology