Job Description – Enterprises Resource Planning Developer / Programmer, LNMIIT Jaipur

JOB TITLE	Enterprises Resource Planning Developer / Programmer	**DEPARTMENT**	LUCS
REPORTS TO	Asst. Dean of E.Gov. & ERP Affairs (himself or appointee)	**SUBORDINATES**	-
LOCATION	Jaipur	**DIVISION**	Non-Teaching Technical
EMPLOYMENT TYPE	Regular	**LEVEL**	8

JOB PURPOSE

Enterprises Resource Planning Developer / Programmer is responsible for designing, developing, customizing, and maintaining all modules of Enterprises Resource Planning (ERPs) including functions like Academic, Student Life Cycle, Campus Solutions, Stakeholders Relationship Management, Finance including Taxation & Compliance, Registrar Office function including Regulatory Compliance Support, Accreditation & Ranking Support, Human Capital Management (HCM), and Financials & Supply Chain Management (FSCM) etc. This technical role bridges business requirements from academic and administrative departments with technical solutions within the PeopleSoft ecosystem.

RESPONSIBILITIES

Key Activities

(a) ERP Development & Customization

- Develop, customize, and maintain applications within the PeopleSoft ERP environment.
- Work on enhancements and optimization of delivered modules including:
  - Human Capital Management (HCM)
  - Financial Supply Chain Management (FSCM)
  - Campus Solutions (CS)
  - Other modules as mentioned in the Job Purpose
- Design and implement bolt-on applications, integrations, and workflow improvements as per institutional requirements.
- Ensure adherence to development standards, coding practices, and documentation protocols.
- Build and maintain integration interfaces between PeopleSoft and external third-party systems.

(b) Change Request & Enhancement Management

- Manage the lifecycle of Change Requests (CRs) including requirement analysis, development coordination, testing, and deployment.
- Maintain a structured tracking system for change requests and enhancements.
- Ensure proper impact analysis and documentation prior to implementing system changes.

(c) Vendor / Annual Maintenance Contract (AMC) Team Management

Support to the ERP Manager in the following:

- Act as the primary technical coordinator for the PeopleSoft Partner Annual Maintenance Contract (AMC) team.
- Assign, monitor, and review development and support tasks handled by the Annual Maintenance Contract (AMC) partner.
- Ensure timely completion of deliverables as per defined Service Level Agreements (SLAs).
- Validate deliverables before deployment in the production environment.

(d) ERP Operations & Support

- Ensure smooth day-to-day functioning of the PeopleSoft ERP platform.
- Troubleshoot, debug, and resolve technical issues in a high-uptime production environment; apply patches, bundles, and upgrades.
- Provide technical troubleshooting support to functional users and departments.
- Monitor system performance and ensure optimal ERP reliability.
- Interface with current users and development partners.

(e) SLA Monitoring & Reporting

Assistance to ERP Manager and Participants in the following:

- Track Service Level Agreement (SLA) compliance for incident resolution and enhancement delivery.
- Maintain logs of incidents, service requests, and change requests.
- Generate periodic performance reports, Service Level Agreement (SLA) dashboards, and system status reports for the ERP Manager.

(f) Testing, Deployment & Release Management

- Coordinate with functional teams for system testing and User Acceptance Testing (UAT).
- Ensure proper version control, deployment protocols, and rollback mechanisms.
- Support ERP upgrades and patch implementations.

(g) Documentation & Knowledge Management

- Maintain comprehensive technical documentation for ERP customizations and integrations.
- Develop knowledge repositories and system documentation to support operational continuity.

(h) Additional Duties & Responsibilities

- Assist in planning, procurement, deployment, and upgradation of ERP.
- Perform any other duties as assigned by the competent authority from time to time.
- Safeguard the confidentiality, security, privacy, integrity, and credibility of the institute data.
- Provide various data pertaining to the IT department as and when required as per need of the Institute.

EDUCATIONAL QUALIFICATION AND EXPERIENCE

Essential Qualifications:

- At least 55% marks in B.E./B.Tech / MCA in Computer Science, Information Technology, or related discipline from a recognized university or institute.

Essential Experience and Skills:

- Minimum 6 years of relevant experience in ERP development (PeopleSoft) and support.
- Strong hands-on experience with PeopleTools, PeopleCode, Application Engine, Component Interface, Integration Broker, SQR/ Crystal Reports, SQL & Oracle Database etc.
- Hands-on experience in one or more of the following modules:
  - Human Capital Management (HCM)
  - Financial Supply Chain Management (FSCM)
  - Campus Solutions (CS)
- Experience in working with ERP support vendors / AMC teams.
- Experience in managing ERP change management processes and SLA-based support systems.

Desirable:

- M.Tech in Computer Science, Information Technology, or related discipline from a recognized university or institute.
- Certification or formal training in PeopleSoft Development / PeopleTools.
- Exposure to ERP implementation or support in academic institutions or large enterprises.
- Experience in bolt-on application development and ERP integrations.
- Familiarity with ERP performance monitoring and troubleshooting tools.
- Strong analytical and problem-solving ability.
- Vendor and stakeholder management skills.
- Ability to manage multiple ERP enhancements simultaneously.
- Strong documentation and reporting capability.
- Effective communication and coordination skills.
- Knowledge of system security, hardening, monitoring and redundancy strategies.
- Proficiency in written and verbal communication in English.

Age: Preferably below 40 years

27/4/2026